

EXCHANGE PROGRAM FACT SHEET 2018-2019

WISE CONTACTS

Office for International Cooperation

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<http://www.wise.xmu.edu.cn/english/>

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GENERAL INFORMATION

Xiamen University Xiamen University (XMU) was founded in 1921 and is one of China's higher-level universities designated for the state key construction of the "211 Project" and the "985 Project". XMU has a graduate school, 26 schools containing 66 departments and 10 research institutes and research centers. With 31 doctoral degrees in first-class disciplines, and 50 master's degrees in first-class disciplines, the university offers 83 undergraduate programs, 276 graduate programs, and 187 doctoral programs. It has a total enrollment of more than 40,000 full-time students on campus, including over 2,700 international students. Located just a few minutes' walk from the mountains and beaches, XMU is recognized as one of the most beautiful universities in China.

More about XMU: <http://www.xmu.edu.cn/>



Please visit <http://www.wise.xmu.edu.cn/imwise/gallery.asp> for more campus photos.

WISE



WISE is a research-oriented institute, which was founded as an initiative to modernize economics and finance research and education in China in 2005. WISE focuses on frontier research, high-quality teaching, and enjoys intensive international academic exchanges and cooperation. According to the Tilburg University Worldwide Economic Schools Research ranking, WISE associated with the School of Economics at XMU is ranked among the top 20 in Asia and ranked 4th in China in the number of publications in selected prestigious international journals in recent years.

More about Economics at XMU:

<http://www.wise.xmu.edu.cn/UploadFiles/imWISE/Uploadfiles/2014420145744493.pdf>

Xiamen

Located at the southeast coast of China, Xiamen is a tourist city of Fujian Province. It enjoys a mild, pleasant subtropical climate. The dynamic and vibrant city life and delightful living environment in Xiamen have made the city one of the world's best places to live, study and work. It has won a string of honors, including the "UN Habitat Scroll of Honor" award, "Nations in Bloom" award, "China's Best Tourist City" and "Model of Innovation-oriented City".

For more information about Xiamen, please visit <http://www.whatsonxiamen.com>.

ACADEMIC CALENDAR (Tentative)

	Fall Semester	Spring Semester
Semester Period	16 September, 2018 - 19 January, 2019	17 February, 2019 - 20 July, 2019
Registration Date	16 Sept, 2018	17 Feb, 2019
Course Start Date	17 Sept, 2018	18 Feb, 2019
Exam Period	The last two weeks of the relevant semester.	

*Note that the XMU summer semester (mid June - late July) is not compulsory for exchange students. University Calendar available at: <http://www.wise.xmu.edu.cn/english/education/exchange/>.

APPLICATION FOR ADMISSION

Online Application Deadlines

- April 15 for the fall intake
- October 15 for the spring intake

Procedures

Application guide will be provided to students after nomination. The nominated students will need to complete online application for admission and make sure that their application materials arrive at the Office for International Cooperation of WISE by the indicated deadline.

Application Materials

1. One application form printed from the online application system
2. One recommendation letter issued by the applicant's home university
3. Current academic transcripts in English or Chinese
4. One copy of studentship certificate
5. A personal statement / study plan
6. An English proficiency certificate (*TOEFL 80 points or above / IELTS 6.0 or above / English proficiency certificate of an accredited test*) or a medium of instruction certificate issued by the applicant's home university
[Native English speakers are exempted from the language requirement.]
7. One copy of a valid passport

Note The above application deadlines and procedures only apply to students nominated by WISE partner institutions. Students who are not from these institutions and wish to study at WISE for exchange should consult the XMU Admissions Office (<http://admissions.xmu.edu.cn/en>).

VISA INFORMATION AND INSURANCE

Visa Application Students who are accepted by the XMU will need to apply to the Chinese Embassy or Consulate-General for an X1 visa or X2 visa to study in China. The following documents will be required:

- An original copy of the Admission Notice - *provided by the XMU after admission*
- Visa Application Form (JW201/JW202) - *provided by the XMU after admission*
- Foreigner Physical Examination Form (if required) - *available from the "download" section of the XMU Admissions Office website* (<http://admissions.xmu.edu.cn/>)

Note that students should keep the original copies and bring them to China.

Police Registration International students must register with the police after arrival in Xiamen in accordance with the relevant regulations:

- Students who are to live in hotels must complete accommodation registration according to hotels management regulations. Please check with the hotel to see if they can help you report your arrival to the police station.
- Students who are to live on campus dorms (Nanguang Building 4, Nanguang Building 5 or Cai Qingjie Building) must register at the front desk on the 2nd floor of the Cai Qingjie Building.
- Students who are to live in places other than the hotels (or if the hotel is not able to help you with police registration) must complete accommodation registration with the police within 24 hours of arrival.
- Police registration address:
Xiamen Public Security Bureau Siming Branch 厦门市公安局思明分局
Add.: No. 106, Qixing Road, Xiamen 厦门市思明区七星路 106 号
Tel.: +86 (0)592-5302911

Students who violate the Accommodation Registration Regulations will be subject to a penalty, face restrictions on length of stay, or be disqualified of residing in China by the Public Security Bureau according to Chinese exit and entry administration laws.

Residence Permit Students who would like to visit Hong Kong, Macau or Taiwan during their stay in China will need to apply for a multiple entry visa or a residence permit after arriving China. More information about getting a residence permit will be provided by the Overseas Student Affairs Office (OSAO) upon arrival.

Insurance International exchange students should have insurance covering their study period in China before coming to China. Students can purchase insurance from the insurance companies in their own countries.

ARRIVAL

Campus Location



XMU has two campuses: Siming Campus (main campus) and Xiang'an Campus. WISE is located in the Economics Building, Siming Campus.

For maps of the Siming Campus, please visit:

<http://www.wise.xmu.edu.cn/imWISE/viewNews.asp?id=192>

As Xiamen has a convenient transportation network, students can easily take a taxi from the airport (Xiamen Gaoqi International Airport) to XMU main campus. It takes about 30 minutes and 60RMB.

[Taxi fare: 10RMB for the first 3 kilometers and 2RMB for each extra kilometer.]

Note that students may be required to present their Admission Notice to enter the university.

REGISTRATION AS XMU EXCHANGE STUDENTS

University Registration

Pre-registration: New students are required to complete pre-registration at <http://welcome.xmu.edu.cn> anytime between **August 21st and August 28th**. For inquiries, please contact +86-(0)592-218 3606 or welcome@xmu.edu.cn. Please note that pre-registration is mandatory. Late or no pre-registration may affect your formal registration on campus.

Registration should be completed within the timeframe specified in the Admission Notice. If students are not able to register within the prescribed timeframe, they must inform the corresponding coordinator at WISE at least 2 weeks in advance. Otherwise, they will be regarded as giving up the admission.

WISE Registration

Registration Time: 10:00-11:00, September 11th, 2018.

Registration Place:

BA: N104 Economics Building, Siming Campus

MA/PhD: N107 Economics Building, Siming Campus

ACCOMMODATION

On-campus

The overseas student dormitories are Cai Qingjie Building and Nanguang 4 & 5 Building (<http://english.xmuoec.com/file/cqj.htm>). Campus rooms are scarce and the Student Dormitory Administration Office does not accept reservation. Exchange students can check with the Student Dormitory Administration Office (2F, Cai Qingjie Building) upon arrival on campus to see if there is any room available. Student who gets a room on-campus will need to pay 1000RMB as deposit and 5 months' rent in the beginning. The deposit and pre-paid rent are refundable if the student decides to move out later on. Note: If a student gets a room and stays for less than one month, he or she will need to pay higher price for the bed per day.

Off-campus

Daxue Cheng (大学城) and Hengda Building (恒达大厦) are popular complexes for students seeking private accommodation near the campus.

WISE can assign student volunteers to exchange students if they need help to seek private accommodation.

Some useful Resources for Temporary stay

Airbnb: <http://www.airbnb.com>

Wimdu: <http://www.wimdu.cn>

ORIENTATION

Exchange students are required to attend the orientation organized by the XMU Overseas Student Affairs Office (OSAO). The orientation aims to provide an opportunity for exchange students to meet other international students and to introduce the XMU, courses, visa, etc. The orientation is usually held in the first week of the semester. Students will be notified about the specific arrangements upon university registration.

CAMPUS LIFE

Living Expenses

1USD=6.32CNY(RMB), 1EUR= 7.83CNY(RMB) [March 2018]

Study materials	About 200-350RMB per semester
Food	About 750RMB per month
On-campus accommodation	Estimated at 900-1500RMB/bed/month
Off-campus accommodation	Estimated at 2000-3000RMB/room/month (Gas, electricity, water and internet are usually excluded.)
Other expenses	Students are responsible for all other incidental fees during their study at XMU.

Average living costs in Xiamen: 3500RMB/person/month estimated to meet the basic needs including expenses on meals, learning materials, housing and transportation.

E-card

For greater convenience on campus, a "Campus Debit Card" will be provided after university registration. The E-card is used to identify the student as a member of XMU and must be carried with at all times whilst on campus. It also functions as a library card and can be used for purchases in the campus supermarkets and canteens.

To add money to the E-card, please visit the campus bank branch to establish the connection. Consult the E-card Center (1st floor of Jiageng-3 Building) in case of lost or damage.

Internet

- Free in the Economics Building and XMU library (login with student ID)
- Students who obtain a room on campus can choose to buy campus internet services from CERNET Corporation (1st floor of Jiageng-3 Building). Students (on- or off-campus) can also buy internet services offered by any outlet of China Telecom (中国电信).

Other services

Numerous banks as well as mobile phone outlets can be found on and off campus. The ticket office near the XMU West Gate offers regular train, high-speed train, and air tickets.

COURSES AND TRANSCRIPTS

Course Application and Enrollment • WISE courses

List of WISE courses will normally be available one month before the semester starts. Exchange students who would like to take WISE course(s) should follow the WISE course application procedures and submit the course application form by the indicated deadline.

WISE will inform the students in due course about the course application results. Approval is subject to satisfying any course prerequisites and to meeting capacity constraints in the corresponding program.

Each WISE course is normally worth 2-3 credits and meets 3 hours per week over at least 14 lecture weeks. For approved enrollment course, WISE faculty will treat all exchange students the same as other students in the class. Absence from 1/3 or more of lectures will result in a direct failure of the course.

The approval of transferring credits is subject to the students' home university policy. Grading policy and exam date of a selected course cannot be altered for specific exchange students.

Please refer to the WISE course brochure for an overview of the WISE courses: <http://wise.xmu.edu.cn/teach/> (Note that not all courses are offered to exchange students).

• Courses offered by other institutions

Exchange students may sign up for course(s) offered by other institutions at XMU. If they intend to do so, they must check with the coordinator at the relevant institution in the beginning of the semester about available courses and the course application procedures of that institution. WISE has no influence or authority over courses offered by other institutions at XMU.

• Language courses

Students may register for Chinese language courses offered by the XMU Graduate School (*Rudiment of Chinese Language*) in the fall semester or the Chinese language course occasionally offered by the XMU Academic Affairs Office.

Grading System

Undergraduate courses

Score	Grade	GPA
95-100	A+	4.0
90-94	A	4.0
85-89	A-	3.7
81-84	B+	3.3
78-80	B	3.0
75-77	B-	2.7
72-74	C+	2.3
68-71	C	2.0
64-67	C-	1.7
60-63	D	1.0
0-59	F	0

Graduate courses

Grade = Description (Score)

A = Excellent (85-100%)

B = Good (70-84%)

C = Passing (60-69%)

Q = Qualified

F = Failure (Below 60%)

Exams	Final exams are normally held in the last two weeks of the relevant semester. No make-up exam will be organized.
Transcripts	The grading period is one to two months after the exam period. Students are held responsible for informing the corresponding coordinator about the courses that they enroll at other institutions for the purpose of transcript issuance. Hard copies of the transcript will be sent to the exchange student's home university by surface mail.

USEFUL CONTACTS AND WEBSITES

The Overseas Student Affairs Office (OSAO)	In charge of the university registration and visa related issues Room 508, Jiageng-3 Building Tel: +86 (0)592-2183606 Fax: +86 (0)592-2183663 Email: osao@xmu.edu.cn Website: http://ice.xmu.edu.cn
The Admissions Office	3rd floor, Jiageng-3 Building Website: http://admissions.xmu.edu.cn
The Graduate School	3rd floor, Jiageng-3 Building Website: http://qs.xmu.edu.cn
The Academic Affairs Office (for undergraduate students)	14th floor, Jiageng-3 Building Website: http://jwc.xmu.edu.cn
The Overseas Student Dormitory Administration Office	2nd floor, Cai Qingjie Building (open 24hr/7days)
University Library	Website: http://library.xmu.edu.cn
The Student Affairs Office (Student Self-service Machine, E-card, etc.)	1st floor, Jiageng-3 Building

*Opening hours of the above offices (except library): Monday-Friday, 8:30-11:45 a.m., 2:30-5:30 p.m.
Closed for vacations and public holidays.